

AGENDA
Wasco Recreation and Parks District
Thursday April 12 – 6:00p.m.
Board Room
1202 Poplar Street, Wasco, California 93280

1. **CALL TO ORDER:**
2. **FLAG SALUTE:**
3. **INVOCATION:**
4. **ROLL CALL:** Chairman McDaniel, Members Garland, Martinez, Sharp, Snow
5. **PRESENTATIONS AND AWARDS:**
6. **COMMUNICATIONS FROM THE AUDIENCE:**

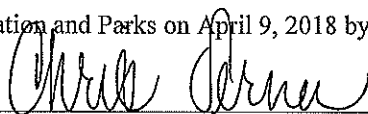
This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which the Board has jurisdiction. Speakers are limited to two (2) minutes. Please state your name and address for the record before making your presentation.

The Board will receive your comments but no action will be taken at this meeting. Should your comments require further consideration by the Board, the item will be agendized for a report and discussed at a future Wasco Recreation Board of Directors meeting.

7. **CONSENT CALENDAR:** The Consent Calendar consists of items that in staff's opinion are routine and non-controversial. These items are approved in one motion unless a Board member or member of the public removes a particular item for discussion.
 - a. **APPROVAL OF BILL PAY LIST AMOUNT OF BILLPAY \$16,087.30**
 - b. **APPROVAL OF MINUTES FROM REGULAR MEETING March 8, 2018.**

8. **REPORTS FROM STAFF**
9. **REPORTS FROM DISTRICT MANAGER**
10. **REPORTS FROM BOARD MEMBERS**
11. **CLOSED SESSION: NONE**
12. **ADJOURNMENT:**

This is to certify that this agenda was posted at Wasco Recreation and Parks on April 9, 2018 by 5:00p.m.


Chris Serna, District Secretary

All agenda item supporting documentation is available for public review in the District office, 1280 Poplar Ave, Wasco, CA 93280 during regular business hours, 8:00am. – 5:00 p.m. Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting. Please remember to turn off all cell phones, pagers or electronic devices during meetings.

The Wasco Recreation and parks District does not discriminate on the basis of disability in the access to, provision of or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54. Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the District Office.

If you need special assistance to participate in this meeting, please contact the District Office at (661) 758-3081 to make reasonable arrangements to ensure accessibility to this meeting. Requests for assistance should be made at least two (2) days in advance whenever possible.

Type of Call	MCI California Relay Service	Sprint California Relay Service
TTY	1-800-735-2929	1-888-877-5378
Voice	1-800-735-2922	1-888-877-5379
Spanish	1-800-855-3000	1-888-877-5381
Speech to Speech	1-800-854-7784	

Adjourned to Wednesday March 14, 2018 @ 6:00pm

Minutes

Wasco Recreation and Parks District

March 8, 2018

Regular Meeting

- 1) **CALL TO ORDER:** Chairman McDaniel called the meeting to order at 6:07p.m.
- 2) **FLAG SALUTE:** Chairman McDaniel led the flag salute
- 3) **INVOCATION:** Member Snow offered the invocation
- 4) **ROLL CALL:** Chairman McDaniel Members Garland, Snow, Sharp. Absent: Member Martinez.
Also Present: District Manager Hight, District Secretary Serna and Maintenance Supervisor Romero.
- 5) **PRESENTATIONS AND AWARDS:** none
- 6) **COMMUNICATIONS FROM THE AUDIENCE:** none
- 7) **CONSENT CALENDAR:**
 - a. APPROVAL OF BILL PAY LIST AMOUNT OF BILLPAY \$24,431.24
 - b. APPROVAL OF MINUTES FROM REGULAR MEETING FEBRUARY 8, 2018
Member Snow made a motion to approve the Bill Pay List and the February 8, 2018 Regular Meeting Minutes 2nd by Member Garland.
Motion carried 4-0-1, Member Martinez Absent
- 8) **REPORT, DISCUSSION AND POSSIBLE MINUTE ACTION REGARDING AGREEMENT WITH WASCO TIGERSHARKS.** District Manager Hight informed the board that the agreement has not changed from last season, only change is the end date. After brief discussions, Member Garland made a motion to accept the 2018 Wasco Tiger Sharks agreement, 2nd by member Snow. Motion carried 4-0-1, member Martinez Absent.
- 9) **REPORT, DISCUSSIONS AND POSSIBLE MINUTE ACTION REGARDING POOL MAINTENANCE OF THE HEATER AND CONTRACTING WITH LEAK SERVICE FOR AUDIT OF POOL.** District Manager Hight reported on the concerns and maintenance of the pool. The heater at the pool has been a problem, Knorr Systems has been out repairing issues with the heater, the heater is very old and has recommended it be replaced. The WHS swim coach and parents have expressed concern as to replacing the heater at the pool. Raytech came out to check the pool for leaks. A leak was found in the pool and a second test will be required using sonar testing. After much discussions, Chairman McDaniel gave direction to the District Manager to speak with WHS for discussions.
- 10) **REPORTS FROM STAFF:** Maintenance Supervisor Romero reported on parks, ball parks and pool. The improvements at the Little League field and facility new sod, conditioner, bull pins, rebuilt pitcher mounds, dugouts were repainted, foul post and new paint. New lighting at the grandstand, backstop improvements at Westside Park softball field #1. The maintenance supervisor also presented implements along with pricing for equipment as well as an estimate to have hoses repaired on the Jacobsen. Directors asked for item to be placed on the agenda for the next meeting.

Date	Recipient	Amount	Warrant No.	Date Paid	Account Code	Location	Description
2/28/2018	A.C. Poettgen & Son	\$ 12.00	10043	3/8/2018	62060	Shop	Acetylene & Oxygen Cylinders
2/26/2018	Berchold Equipment & Son	\$ 2,170.19	10044	3/8/2018	62105	Equipment	Full Service on unit 9016 Mower
2/15/2018	City of Wasco	\$ 275.29	10045	3/8/2018	64500/62015	Westside Prk	Water, Sewer & Refuse
2/15/2018	City of Wasco	\$ 66.00	10045	3/8/2018	64500/62015	Southgate Prk	Water, Sewer & Refuse
2/15/2018	City of Wasco	\$ 91.52	10045	3/8/2018	64500	Cornack Prk	Water
2/15/2018	City of Wasco	\$ 31.60	10045	3/8/2018	62015	Cornack Prk	Landfill
2/15/2018	City of Wasco	\$ 204.37	10045	3/8/2018	64500/62015	Annin Prk	Water & Refuse
2/15/2018	City of Wasco	\$ 63.83	10045	3/8/2018	62015	Annin Prk	Landfill
2/15/2018	City of Wasco	\$ 1,668.65	10045	3/8/2018	64500	Barker/Pool	Water
2/15/2018	City of Wasco	\$ 49.61	10045	3/8/2018	64500	Ball Park	Water & Sewer
2/15/2018	City of Wasco	\$ 268.71	10045	3/8/2018	64500/62015	Hall	Water, Sewer & Refuse
2/15/2018	City of Wasco	\$ 265.85	10045	3/8/2018	62015	Barker Prk	Landfill
2/28/2018	JacobsenWest	\$ 398.38	10046	3/8/2018	62095	Equipment	Parts and Seal Kits for mowers 311 9016
2/28/2018	Jefferies Brothers	\$ 1,158.54	10047	3/8/2018	62095	Shop	Fuel
2/19/2018	Kern County Auditor-Controller	\$ 24.36	10048	3/8/2018	62200	Office	Voucher Fees
2/19/2018	Kern River Power Equipment	\$ 492.01	10049	3/8/2018	62060	Equipment	Back Blower & Electric Module & hardware for Blower
2/15/2018	Kern River Power Equipment	\$ 319.84	10049	3/8/2018	62060	Equipment	Parts for Maintenance on Weeders and Blowers
2/21/2018	Knorr Systems	\$ 644.52	10050	3/8/2018	62140	Pool	Repairs on Heater
2/22/2018	Office Depot	\$ 160.86	10051	3/8/2018	62041	Office	Office Supplies
2/16/2018	Old River Sod	\$ 1,222.65	10052	3/8/2018	62105	Little league	3,000 sq. ft. burmuda for Little League
2/7/2018	Peterson Auto Supply	\$ 53.41	10053	3/8/2018	62095	Equipment	Hydraulic Hose for Field Dragger
2/28/2018	Recl	\$ 128.92	10054	3/8/2018	62200	Office	Software Fees
2/28/2018	Spectrum Business	\$ 129.96	10055	4/13/2018	62200	Office	Internet/Voice
2/28/2018	The Home Depot	\$ 193.96	10056	4/13/2018	62060	Shop	Carb & Parts Cleaner, Saw Blades & Rechargeable Batterie for Shop
2/15/2018	The Home Depot	\$ 93.43	10056	4/13/2018	62060	Shop	Scotch Blue Tape for Painting, Work Gloves for Employees
2/25/2018	Wells Fargo	\$ 115.14	10057	4/13/2018	62200	Office	Lanier Copier Lease
2/5/2018	Wasco Tire Service LLC	\$ 481.27	10058	4/13/2018	62095	Equipment	Tire Replacement(foam filled) for Mower 311, Mowing Deck Tires
2/7/2018	Wasco Tire Service LLC	\$ 150.00	10058	4/13/2018	62095	Equipment	Tire Repair on & Tire Replacement for Mower 311
2/28/2018	Wasco Tire Service LLC	\$ 100.00	10058	4/13/2018	62095	Truck/Equip	The Repair on Chevy 2500(trail in tire), Tire Replacement on mower 311
2/28/2018	Shafter-Wasco Irrigation	\$ 175.52	10059	4/13/2018	64581	Barker/W/S	February Water Usage
3/8/2018	Vickie Hight	\$ 348.00	10075	4/13/2018	65152	Office	Mileage Reimbursement
3/8/2018	Vickie Hight	\$ 121.00	10075	4/13/2018	62200	Office	Reimbursement for Facebook Promos
3/8/2018	Rosa Juarez	\$ 400.00	10078	4/13/2018	22300	Office	Hall Deposit Reimbursement
2/15/2018	Bank of America	\$ 76.05	10079	4/13/2018	62060	Parks	(5) trashbickers (2) boxes of paint brushes for all parks
3/4/2018	Bank of America-Walmart, Web	\$ 280.87	10079	4/13/2018	62120	Office	Cleaning, Office Supplies & Web Fees
2/28/2018	Diamond Technologies	\$ 58.90	10080	4/13/2018	62200	Office	Management-Remote Monitoring/Firewall, Spam filtering for District Computers
2/28/2018	Diamond Technologies	\$ 65.00	10080	4/13/2018	62045	Office	Hosted Email
2/28/2018	Diamond Technologies	\$ 402.50	10080	4/13/2018	62200	Office	Update Accountedge Payroll Program & Repaired Outlook, Wifi Issues
2/27/2018	Office Depot	\$ 17.31	10081	4/13/2018	62041	Office	New Board Member Name Plate
3/13/2018	Judith Adame	\$ 20.00	10082	4/13/2018	43010	Office	Shelter Rental Reimbursement
3/14/2018	The Gas Company	\$ 63.40	10083	4/13/2018	64200	Pool	Gas Usage
3/14/2018	The Gas Company	\$ 106.41	10083	4/13/2018	64200	Hall	Gas Usage
3/14/2018	The Gas Company	\$ 3,539.71	10083	4/13/2018	64200	Office	Gas Usage
3/30/2018	Vickie Hight	\$ 75.00	10084	4/13/2018	65151	Office	Cell Phone Reimbursement
3/30/2018	George Romero	\$ 75.00	10085	4/13/2018	65151	Office	Cell Phone Reimbursement
3/30/2018	Chris Serna	\$ 75.00	10086	4/13/2018	65151	Office	Cell Phone Reimbursement

Total \$1,608.73

10087.30