

Minutes  
Wasco Recreation and Parks District  
December 6, 2016  
Special Meeting

- 1) **CALL TO ORDER:** Member Garland called the meeting to order at 6:04p.m.
- 2) **FLAG SALUTE:** Member Garland led the flag salute
- 3) **INVOCATION:** Member Jones offered the invocation
- 4) **ROLL CALL:** Members Jones, Garland, and Snow. Absent: Members McDaniel and Wymer.  
Also Present: District Manager Hight, District Secretary Serna and Maintenance Supervisor Romero.
- 5) **PRESENTATIONS AND AWARDS:** none
- 6) **COMMUNICATIONS FROM THE AUDIENCE:** none
- 7) **CONSENT CALENDAR:**
  - a. APPROVAL OF BILL PAY LIST AMOUNT OF NOVEMBER \$37,169.68
  - b. APPROVAL OF BILL PAY LIST AMOUNT OF \$11,592.55
  - c. APPROVAL OF MINUTES FROM SPECIAL MEETING OCTOBER 20, 2016  
Member Jones made a motion to approve the Bill Pay Lists and the October 20, 2016 Special Meeting Minutes 2<sup>nd</sup> by Member Snow.  
Motion carried 3-0-2, Members McDaniel, Wymer Absent
- 8) **REPORT AND POSSIBLE APPROVAL, RE: APPROVAL AND ACCEPTANCE OF THE DRAFT AUDIT FOR FISCAL YEAR 2015-2016.** Chris Albert from Albert & Associates was present and reported on the 2015-2016 FY audit. MR. Albert stated that there were no concerns and that staff was friendly and accommodating for the audit.  
Member Jones made a motion to accept and approve the 2015-2016 FY audit, 2<sup>nd</sup> by Member Snow.  
Motion carried 3-0-2, Members McDaniel, Wymer Absent
- 9) **REPORT AND POSSIBLE APPROVAL OF A PURCHASE OR LEASE AGREEMENT WITH GENERAL OFFICE MACHINE FOR A PRINTER/COPIER/SCANNER/FAX**  
District Manager presented the purchase or lease agreement to the Board after brief discussion Member Snow made a motion to lease printer/copier/scanner/fax from General Office Machine, 2<sup>nd</sup> by Member Jones. Motion carried 3-0-2, Members McDaniel, Wymer Absent
- 10) **REPORTS OF CONTRACTS AND OBLIGATIONS.**  
District Manager Hight reported on the balances due from the Little League and Wasco Bengals organizations.
- 11) **REPORTS FROM STAFF:**  
Maintenance Supervisor reported on Barker Park concrete project, repairs to concrete on both entrances to the office and the driveway at the shop. Staff has been cutting down dead trees as well as the daily maintenance operations.

District Manager Hight gave an update on the lights around parks, lights have been ordered once they come in the city will lend their lift to the district. PG&E has been contacted regarding their street pole lights that are out around the parks.

District Manager Hight reported on behalf of the Program Coordinator on the current volleyball and basketball programs.

**12) REPORTS FROM DISTRICT MANAGER:** District Manager Hight reported on the interest in Annin Park by Sunny-Gem, conversations with both Sunny-Gem and the City of Wasco regarding Annin Park. District Manager also reported on conversations with the city and possibly taking over the pool electricity bill.

**13) REPORT FROM BOARD MEMBERS:** Member Jones thanked DM for providing priority list in board packets.

**14) ADJOURNMENT:** Member Garland adjourned the meeting at 6:48 p.m.

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Chris Serna, District Secretary

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Warren McDaniel, Chairman