

Minutes
Wasco Recreation and Parks District
October 14, 2014
Special Meeting

- 1) **CALL TO ORDER:** Chairman Jones called the meeting to order at 6:00p.m.
- 2) **FLAG SALUTE:** Chairman Jones led the flag salute
- 3) **INVOCATION:** Member Wymer offered the invocation
- 4) **ROLL CALL:** Chairman Jones, Members Garland, Snow, and Wymer
Absent, Member McDaniel
Also Present: District Manager Hight, District Secretary Chris Serna, Program Coordinator Tillman
- 5) **PRESENTATIONS AND AWARDS:** none
- 6) **COMMUNICATIONS FROM THE AUDIENCE:**
Cheri Hudson, 2408 Summer Hill Ct. requested information on the status of the pool project. District Manager Hight gave her the information on the preliminary schedule for the pool project.
- 7) **CONSENT CALENDAR:**
 - a. APPROVAL OF THE September 18, 2014 REGULAR MEETING
 - b. APPROVAL OF BILL PAY LIST AMOUNT OF \$42,277.51
After brief discussion of certain bill pay list items, Vice-Chair Garland made a motion to approve, 2nd by Member Wymer. Motion carried 4-0-1 Member McDaniel Absent
- 8) **REPORT, DISCUSSION AND POSSIBLE APPROVAL RE:** Account Edge upgrade and additional license fee.
Staff recommends upgrade to the Account Edge program that is used for district financials. There has not been an upgrade to this program since 2011.
Vice-Chair Garland made a motion to approve the Account Edge upgrade, 2nd by Member Snow, Motion carried 4-0-1 Member McDaniel Absent
- 9) **REPORT AND POSSIBLE APPROVAL RE:** A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WASCO RECREATION AND PARKS DISTRICT ADOPTING THE ANNUAL FEE SCHEDULE UPDATE FOR USE OF DISTRICT MANAGED FACILITIES, PROGRAMS, AND AMENITIES.
District Manager gave a report on a cost analysis of various programs that should be analyzed and compared not just to expenses such as equipment, uniforms, awards etc. but also include the cost of electrical, water, staff time etc. There was discussion.
Member Snow made a motion to approve the fees presented with the exception of aerobics, recreation swimming and pool rentals and asked staff to bring back the RESOLUTION and FEE SCHEDULE for future amendment, 2nd by Vice-Chair Garland, Motion carried 4-0-1 Member McDaniel Absent
- 10) **REPORT AND DISCUSSION AND POSSIBLE APPROVAL RE:** Ball Field's Facility Use Agreement.
District Manager Hight gave a report and recommendations regarding the Facility Use Agreement. There was discussion.

Member Snow made a motion to approve the Ball Field's Facility Use Agreement as amended for two seasons, 2nd by Vice-Chair Garland, Motion carried 4-0-1 Member McDaniel Absent

11) REPORT AND POSSIBLE APPROVAL RE: Estimation of Costs and Long Term Need Items for Approval.

There was nothing to report, No action taken.

12) REPORTS FROM STAFF

Program Coordinator Tillman reported on adult league softball and basketball programs as well as the upcoming youth volleyball and basketball programs, working on calendar for all programs on the district website. Tillman also informed the board that he would have a cost analysis report on the programs at the next meeting during staff reports.

13) REPORTS FROM DISTRICT MANAGER

District Manager reported on the following-

Veteran's Hall - condition of the Veteran's Hall assuming Vet's Hall/Cormack Park Agreement with the County which no longer exists, funds must of been placed in the general fund as the ceiling tiles are in horrible condition, S&S roofing coming out this week to repair the roof of any leaks there may be before staff sets in the new ceiling tiles.

Basketball Court – We are waiting on the Basketball Court for the volunteer for placing the pole in the ground. Can staff look into a price for putting the pole into the ground? Direction was given to get a price.

Annin Soccer Park – Signs have been ordered. Staff has been working on sprinklers, solenoids repairs at Soccer Park, water will be shut-off after soccer season is over.

Tree Removal/Trimming - there is \$10,000 in the budget for Tree Removal/Trimming we will see how far we can get with that.

Part-time Maintenance – Nick is doing a good job, adjusting really well and keeps busy working.

Cal-Works Program – New student with the Cal-Works Program is helping in district office.

Restroom Rehab at Barker Park – Waiting on electrician and PG&E

Maintenance Supervisor could not attend meeting due to family situation, any questions for him DM will let him know. Vice-Chair Garland suggests that maintenance staff not mow grass as often to aid in water retention.

14) REPORTS FROM BOARD MEMBERS

Member Wymer brought up concerns regarding the possibilities of asbestos in the ceiling tiles at the Veteran's Hall. Vice-Chair Garland asked District Manager Hight to contact Bob Lerude at the County to see if they have been approved to test in the past.

Chairman Jones requested to check on the rubberized bark chemicals, have staff look into the dark areas at Westside Park with no lighting.

15) CLOSED SESSION: none

16) ADJOURNMENT: Chairman Jones adjourned the meeting at 8:40 p.m.

Chris Serna, District Secretary

Gary Jones, Chairman